Where love comes naturally.

Weddings at Bok Tower Gardens

Photo by Fox + Film Photography.
Imagine a secluded garden where beauty and serenity combine to provide the perfect setting for your special day. The sun streams through a canopy of trees to illuminate lush plants and delicate blooms. The gentle sound of the wind carries the songs of many birds as the enchanting sounds of 60 carillon bells resonate throughout the gardens.

Bok Tower Gardens invites you to celebrate your wedding day and reception in a truly natural setting. The splendor of nature provide an exquisite backdrop for your wedding, making memories that last forever.

The 205-foot marble and coquina Singing Tower is the focal point of the National Historic Landmark dedicated by President Calvin Coolidge in 1929. The architectural treasure has tile mosaics, sculptures, carvings and custom iron-work. Acres of ferns, palms, oaks and pines fashion a lush backdrop of flowering foliage and the spectacular seasonal color of azaleas, camellias and magnolias showcase an ever-changing work of art.

Let nature be the backdrop for your very special day.

Photos by KT Crabb Photography, High Five for Love and Justin Demutis.
Listed on the National Register of Historic Places in 1985, the 1930s Mediterranean-style estate encompasses romance. Olmsted-designed, classic Tuscan gardens with lush courtyards surround the luxurious 12,900 square foot mansion. Intimate garden areas including the Grotto, Loggia Courtyard, West terrace and the Oriental Moon Gate Garden provide a beautifully natural ceremony location.

Reception Option: Following your Pinewood garden ceremony, you and your guests are welcomed to an outdoor reception on the great Pinewood lawn. Tent rental is strongly recommended in case of inclement weather.

Maximum of 125 attendees - $6,500

My experience with Bok Tower was perfect and I can’t think of a more breathtaking location to have a wedding!

-The Knot, Savanah P.
The Visitor Center features a grand lobby and a historical exhibit area as the backdrop for your wedding reception. Connected to the Fountain Courtyard, a Visitor Center reception provides all the amenities you need for the perfect modern garden wedding day. As a showcase of the main visitor area, this striking indoor rental space boasts grand windows to the outdoors, a wooden beam ceiling and wide open spaces. Any offered wedding ceremony garden location completes this package.

Maximum 150 attendees for cocktail reception or 100 attendees for seated dinner reception. Includes room use, chair and table set-up. - $5,000

Photos by High Five for Love, Jenn Larsen Photography and Laura Davis Photography.
Located in the heart of the Olmsted garden and steps away from many wedding gardens, the Olmsted House evokes the mood of a garden party with large windows, a spherical ceiling, wide open indoor spaces, and a view of the Tower. Choose an offered wedding ceremony location of your choice.

Maximum 110 attendees for cocktail reception or 72 attendees for seated dinner reception. Includes room use, chair and table set-up. - $4,500

Photos by Jenna Nicole Photography and Justin Demulis.
These affordable wedding ceremony locations include pricing for the set up and use of up to 100 chairs* at your location.

- **Tower Lawn**  100 attendees maximum - $3,000
- **Sundial Overlook**  200 attendees maximum - $3,000*
- **Horseshoe**  200 attendees maximum - $2,000*
- **White**  50 attendees maximum - $900
- **Round**  50 attendees maximum - $1,000

*Chair rental package is required.

Photo by Green Print Photography and High Five for Love.
The Outdoor Kitchen makes for a unique outdoor venue that is perfect for cocktails and hors d’oeuvres. This venue is punctuated with a wood-fired pizza oven, festive string lights, ceiling fans and vine trellises that make the kitchen functional, beautiful and intimate despite its large size. The Edible Garden includes fruit orchard, grape arbors, and raised beds for herbs and vegetables.

Up to 60 attendees for seated dinner and 100 attendees for cocktail reception

Weekday Moongate Ceremony

Monday through Thursday garden weddings for under 20 guests.

Photos by Danielle Owens Photography, Jenna Nicole Photography, and Fox + Film.
Flowers by Wild Hare Florist.
Garden Wedding Ceremony & Reception Packages

- Pinewood Estate Ceremony & Reception: $6,500
- Garden Ceremony & Visitor Center Reception: $5,000
- Garden Ceremony & Olmsted House Reception: $4,500

Garden Wedding Ceremony

- Tower Lawn: $3,000
- Sundial Overlook: $3,000
- Horseshoe Garden: $2,000
- Round Garden: $1,000
- The White Garden: $900

*Note: All payment due in full two weeks prior to event.*

Photos by KT Crabb Photography.
At Bok Tower Gardens we offer

• your choice of wedding times – 9 a.m., 11 a.m., 2:00 p.m., 4:30 p.m.

• the music of the carillon bells to add a distinctive touch to your ceremony - a variety of selections play on the hour and half hour providing music before and after scheduled wedding times

• the opportunity, both before and after your ceremony, to take photographs in a variety of beautiful locations within the Gardens

• complimentary admission and parking for the wedding party and all guests on your special day

• complimentary use of private dressing rooms

• transportation from the parking area to your selected garden for elderly and physically challenged guests, as well as for the bride and her attendants

• directional signs to help guide your guests

• the use of up to 100 wedding chairs (weddings with more than 100 attendees require a chair rental package)

• the opportunity to conduct your wedding rehearsal for one hour, by appointment only, which includes complimentary admission for up to 15 people

• a one-year Bok Tower Gardens’ duo membership as a gift to the newlyweds which includes a wide range of benefits and unlimited free admission to the Gardens for the couple

Permitted items

• You are allowed to use potted plants, flower arrangements, podiums and runners, but must transport these up to your wedding garden. Someone from your wedding party must set them up and they must be removed immediately following your wedding ceremony.

• Moving benches is not permitted

• Items friendly to the Gardens’ environment can be used including bird seed, live flower petals, butterfly and dove releases

• Rice is not permitted
Reservations and Payment

To book a rental, please contact our Rental Sales Coordinator to set up an appointment. Client site tours are by appointment only. Reservations are processed on a first-come, first-served basis. A refundable $500 security deposit (only applies to reception packages) and a deposit of 50% of the total fee ($400 or $995 of this deposit is a NON-REFUNDABLE administrative fee) is required to reserve your date. The balance of the total payment is due 30 days prior to the date of your event. Bok Tower Gardens reserves the right to refuse rentals. Bok Tower Gardens also reserves the right to cancel the event, due to unforeseen circumstances, and an alternate date will be scheduled as soon as possible. Bok Tower Gardens reserves the right to cancel the rental contract, if the balance is not paid when due.

Food Service & Reception Details

Set-up, decorations, and catering may begin two hours prior to and one hour after your event. No space is available for pre-event storage. All set-ups must be pre-approved by the Gardens. Large rental items may be delivered one day before and removed one day after the event. All alcoholic beverages must be handled through a licensed approved caterer from our vendor list. All materials and food must be removed from the Gardens’ premises immediately following the event. Food and beverages are not allowed in the wedding gardens. Attached is a listing of Bok Tower Gardens’ approved caterers and preferred vendors.

Staffing

A Gardens’ staff member will be on duty during your event, but this staff member isn’t available to oversee wedding or reception details.

Promotional Materials

Bok Tower Gardens’ logo, name and identity package may only be used with written consent of the Gardens. All published materials promoting an event at the Gardens must be submitted to the Director of Visitor Services and Programs for approval prior to use.

Liability/Property Damages

The renter is responsible for any damages to Gardens’ property caused by the renter, event attendees or outside vendors. Should extensive cleaning be needed or if damage is caused by the renter, charges will be deducted from the security deposit. Bok Tower Gardens does not assume responsibility for any personal property and equipment brought to the Gardens.
Rental Policies & Procedures

Cancellation Policy

An initial 50% deposit is due to secure your reservation. $400 or $995 of this deposit, depending on your chosen package, is a NON-REFUNDABLE administrative fee. The remaining 50% of the total fee is due 30 days in advance of the event.

1. For cancellations 180-days or more in advance of your event, 75% of the initial deposit (less the $400 or $995 non-refundable administrative fee) will be refunded.

2. 90-days or more in advance of your event, 50% of the initial deposit (less the $400 or $995 non-refundable administrative fee) will be refunded.

3. 30-days or more in advance of your event, 25% of the initial deposit (less the $400 or $995 non-refundable administrative fee) will be refunded.

4. 30-days or less in advance of your event, none of the initial deposit will be refunded.

Rental Policies

• Facilities are not available for partisan political purposes, external fund raising or activities of a discriminatory character.

• Bok Tower Gardens reserves the right to refuse service and terminate the event at anytime should there be any behavior or activities that are offensive, abusive, illegal and/or dangerous to guests, facilities or grounds during your event.

• Event activities may be carried out in the agreed-upon areas only.

• The renter accepts responsibility for care of rented facilities and is responsible for damages incurred during the event. In addition, Bok Tower Gardens is not liable for loss or damage to personal property of the renter during the event.

• It is the responsibility of the renter to ensure the clean up of the facilities is complete within one hour to the end of the agreed time. The renter is responsible for removing all garbage and decoration, and leaving the floor clean and free of debris. All items left will be disposed of by the Gardens.

• Bok Tower Gardens is a smoke-free environment—both indoors and outdoors. Designated smoking areas are located in the parking lot only.

• Boards and easels must be used for all displays. No materials may be attached to walls, doors or windows.

• Lanterns, candles and other flammable materials may not be used except one unity candle for ceremonies.
• All costs and coordination of food, food service, rentals and additional items are the responsibility of the renter. Bok Tower Gardens does not oversee any part of the ceremony or reception planning except to ensure proper use of our venues.

• Bok Tower Gardens does not have an area for storage of personal belongings or rental equipment. All rental items, décor, trash and such must be removed the same day as the event. Large rental items may be delivered one day before and removed one day after the event. All items left will be disposed at the conclusion of your event.

• Rental areas are accessible to the renter no more than two hours before and one hour after the event. After this designated time, an additional surcharge per hour will be added to the fee for the use of the Gardens’ facilities at a rate of $100 per hour (or portion thereof) which will be deducted from the security deposit.

• Décor must be approved by Bok Tower Gardens. Nothing may be hung or placed on walls, doors, windows or buildings.

• Wedding rehearsals are scheduled for one hour and by appointment only which includes complimentary admission for up to 15 attendees. Wedding rehearsals are scheduled for one hour from 3:30 - 4:30 p.m. only. Wedding parties that do not complete the rehearsal by 4:30 p.m. will be charged a $150 extra staffing fee which will be deducted from the security deposit.

All events must be conducted in accordance with this Rental Policy. The renter is responsible for informing all event participants of this policy.

Contact Information
For rental arrangements or questions, please contact

Rita Horton, Rental Sales Coordinator
1151 Tower Boulevard
Lake Wales, FL 33853-3412
Phone: 863.734.1214
Fax: 863.676.6770
Email: rdhorton@boktower.org
**Required Caterers**

We require the use of one of the following caterers for food service at your event.

<table>
<thead>
<tr>
<th>PREMIER CATERER</th>
<th>Terrie Lobb Catering</th>
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</thead>
<tbody>
<tr>
<td>Arthur’s Catering</td>
<td>(863) 533-6483 • <a href="http://www.terrielobbcatering.com">www.terrielobbcatering.com</a></td>
</tr>
<tr>
<td>Millenia Event Catering</td>
<td>(407) 648-2296 • <a href="http://www.milleniacatering.com">www.milleniacatering.com</a></td>
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</tbody>
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**Preferred Vendor Listing**

We highly recommend the use of the following professionals for your upcoming event. These industry experts have been hand selected to provide services for your event.

**Event Planners**

- Linda Marie Weddings & Events  
  863.937.5395 & 518.369.1576  
  www.lmsweddings.com
- 2 Sisters Events & Design  
  863.698.6978 or 863.398.9036  
  www.2sistersevents.com
- Sassy Soiree Event Planners  
  863.430.4612  
  www.mysassyevent.com
- Swanky I Do’s  
  407.415.9477 or 407.451.2822  
  www.swankyidos.com
- Orlando Dream Weddings  
  321.287.9020  
  www.orlandodreamweddings.com

**Wedding Officials**

- Lin Norris Renaud - Haines City  
  863.207.3333
- Rev. Georgiana Johnson - Winter Park  
  407.339.4050
- Rev. Mary Hayes - Winter Park  
  407.227.7979
- Rev. Bob Myers - Orlando  
  407.370.2068
- Ms. Karen A. Bryon - Orlando  
  321.287.9020
- Rev. Alice B. Malloy - Sebring  
  863.655.0606
- Rev. Mickey L. Hill - Hudson  
  727.967.3462
- Rev. Michael DeArruda - Tampa  
  727.642.2090
## Photographers/Videography

<table>
<thead>
<tr>
<th>Photographer/Videography</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td>Emily Plank Photography</td>
<td>863.640.3584</td>
</tr>
<tr>
<td>Danielle Owens Photography</td>
<td>863.698.8778</td>
</tr>
<tr>
<td>KT Crabb Photography</td>
<td>407.476.5822</td>
</tr>
<tr>
<td>The Ganeys</td>
<td>239.963.5756</td>
</tr>
<tr>
<td>Justin DeMutiis Photography</td>
<td>813.229.5960</td>
</tr>
<tr>
<td>Jenna Nicole Photography</td>
<td>863.944.9617</td>
</tr>
<tr>
<td>Blue Lane Studios</td>
<td>813.234.2583</td>
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<tr>
<td>Potthast Studios</td>
<td>863.294.4920</td>
</tr>
<tr>
<td>Stacy Paul Photography</td>
<td>813.841.8160</td>
</tr>
<tr>
<td>Terry Hancock Photography</td>
<td>863.289.9192</td>
</tr>
<tr>
<td>Storybook Weddings</td>
<td>863.944.9397</td>
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## Wedding Cakes

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<thead>
<tr>
<th>Bakery</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td>It's A Piece Of Cake By Maggi</td>
<td>863.965.8658</td>
</tr>
<tr>
<td>Cookie Jar Bakeshop</td>
<td>863.519.3333</td>
</tr>
<tr>
<td>Gourmet Goodies</td>
<td>863.318.1400</td>
</tr>
<tr>
<td>Sugar + Slice</td>
<td>863.299.1166</td>
</tr>
<tr>
<td>Publix Bakery</td>
<td>863.676.0511</td>
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## Specialty Dessert Bars

<table>
<thead>
<tr>
<th>Vendor</th>
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<tbody>
<tr>
<td>Oni’s Chocolates, LLC</td>
<td>703.789.4139 <a href="mailto:onigd@hotmail.com">onigd@hotmail.com</a></td>
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## Florists

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<thead>
<tr>
<th>Florist</th>
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<tbody>
<tr>
<td>The Wild Hare</td>
<td>863.293.1900</td>
</tr>
<tr>
<td>Lasater Flowers</td>
<td>863.294.3213</td>
</tr>
<tr>
<td>Carlton’s Petals &amp; Bows</td>
<td>863.676.1214 &amp; 866.822.4644</td>
</tr>
<tr>
<td>Garden Party Florals</td>
<td>863.676.1580</td>
</tr>
<tr>
<td>Flowers By Edith</td>
<td>863.686.1134 &amp; 800.329.7673</td>
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</table>
**Bok Tower Gardens Vendors**

In Bloom Florist  
407.649.7771 & 800.771.3597  
www.inbloomflorist.com

Blossoms Orlando  
407.463.4272  
www.blossomsorlando.com

**Rentals/Lighting**

Party Rentals Unlimited  
863.294.2802  
www.partyrentals1.com

Premier Party Rentals  
863.644.3000  
www.premierpartyonline.com

**Live Musicians**

Christine MacPhail (harp)  
407.239.1330  
www.orlandoharpist.com

Victoria Schultz (harp & also provides flute, violin, and string quartets)  
407.579.6854  
www.victoriaschultz.com

Jason A. Baker (fiddle)  
863.381.7141  
www.thefloridabluegrassexpress.com

Marsha Whitney (flute, alto flute, recorders)  
863.533.2003

Sally Anderson (hammered dulcimer)  
863.2931510

**DJs**

A Premier Entertainment  
863.324.7333 & 877.994.4200  
www.mydreamreception.com

Rhythm Of The Night Entertainment  
407.466.1570  
www.therhythmofthenight.com

Weddings Only DJ Entertainment  
407.321.2960  
www.weddingsonlydjentertainment.com

**Special Services**

A Touch Above White Dove Releases  
Frank & Mary Jean Fanni  
863.644.4589  
www.atouchabovedoves.com

Downtown Horse & Carriage  
561.723.4704  
www.downtownhorseandcarriage.com

**Accommodations**

Hampton Inn & Suites of Lake Wales  
863.734.3000  
www.lakewalessuites.hamptoninn.com

Holiday Inn Express of Lake Wales  
863.949.4800  
www.hiexpress.com/lakewalesnorth

Three Oaks Bed & Breakfast  
Harold & Jessica Bray (Innkeepers)  
863.676.4470  
www.threeoaksbedandbreakfast.vpweb.com

Westgate River Ranch  
863.692.1321  
www.westgateresorts.com

Holiday Inn Winter Haven  
863.292.2100  